

【重要公告】外來人口新式統一證號資料變更辦理說明

Important Notice: Procedures for Updating New UI No. for Foreign Nationals

各位親愛的客戶您好：配合內政部移民署推動「外來人口統一證號專案」(將原有「2碼英文+8碼數字」調整為「1碼英文+9碼數字」)，為保障您的權益，**若您已換發新式統一證號，請儘速辦理基本資料變更。**

Dear valued customers, In alignment with the National Immigration Agency's "New UI No. Policy" (converting the ID format from two English letters + 8 digits to one English letter + 9 digits), **please update your personal information with us as soon as possible if you have received a new UI number.**

一、 辦理方式 / How to Apply

本項變更僅限親臨辦理：請本人攜帶相關身分證明文件正本，於營業時間內至本公司櫃檯辦理。

In Person Only: Please visit our service counter in person with the original identity documents during business hours to complete the update.

二、 應備文件 / Required Documents

- **居留證正本/影本：**載有新式統一證號之居留證。

ARC (Original/Copy): An Alien Residence Certificate with the new UI number.

- **其他證明文件：**如內政部核發之「統一證號代碼對照表」或舊證(若有)。

Supporting Document: The "ID Number Conversion Table" issued by the NIA or your old ARC.

- **印鑑/原留簽署：**辦理變更申請書時使用。

Specimen Seal or Signature: For the application form.

三、 諮詢專線 / Contact Us

若有任何疑問，歡迎撥打本公司客服專線，由專人為您服務：

For any inquiries, please contact our customer service hotline:

- **諮詢電話 (Tel)：** 02-22540658#19
- **服務時間 (Service Hours)：** 09:00 - 17:30 (週一至週五 / Mon-Fri)